

Personal Customer Identification - Certified Copies

Certified identification documents must be attached

Full name (no initials)				Date of birth	
Residential address					
Alternate address					
Phone (home)		Phone (work)		Mobile	
Occupation		Employer			

Identification details:

A certified copy of your identification documents must be attached to this document. The documents that you provide must be current and must also capture your name and either address or date of birth.

Document combinations:

You must provide the Bank with certified copies of specific identification documents. The acceptable combinations are as follows:

- | | |
|---|---|
| <input type="checkbox"/> Two (2) A documents (A+A) or | <input type="checkbox"/> Two (2) B documents (B+B) or |
| <input type="checkbox"/> One (1) A document AND one (1) B document (A+B) or | <input type="checkbox"/> One (1) B document AND two (2) C documents (B+C+C) |
| <input type="checkbox"/> One (1) A document AND one (1) C document (A+C) or | |

A Documents (Primary Photographic)	C Documents (Secondary)
<input type="checkbox"/> Australian Licence or permit issued for the purpose of driving a vehicle <input type="checkbox"/> Passport issued by the Commonwealth <input type="checkbox"/> Passport or similar document issued for international travel that contains a photograph, signature and valid visa permitting the individual to be in Australia <input type="checkbox"/> Card issued for the purpose of proving the persons age (18+card)	<input type="checkbox"/> Medicare card (Australian Government issued) <input type="checkbox"/> Debit or credit card (1 per Australian institution) <input type="checkbox"/> Government or utilities service provisions (<3 months) <input type="checkbox"/> School principal letter (<3 months) <input type="checkbox"/> Government notice of financial benefit (<12 months) <input type="checkbox"/> Student photo identification card (issued by an Australian tertiary education institution) <input type="checkbox"/> Government notice of tax debt (<12 months)
B Documents (Primary Non-Photographic)	
<input type="checkbox"/> Birth certificate or birth extract <input type="checkbox"/> Citizenship certificate issued by the Commonwealth <input type="checkbox"/> Pension card or health care card (issued by Centrelink that entitles financial benefits)	<input type="checkbox"/> Defence Force identification card <input type="checkbox"/> Fire arms licence <input type="checkbox"/> Blue card (issued by Commission for Young People and Child Guardian - CYP CG) <input type="checkbox"/> Bank statements (records for minimum 12 months) <input type="checkbox"/> Land titles office records <input type="checkbox"/> Rental agreement (residential or business premises) <input type="checkbox"/> Gaming licence (Australian Government issued) <input type="checkbox"/> MINORS - Student photo identification card (issued by an Australian Primary/Secondary school. Must include name, DOB or address to be acceptable)

Indicate which form of identification has been certified and attached to this form by ticking the relevant box

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continued

Details of certifier:

Full name (no initials)	<input type="text"/>	
Business address	<input type="text"/>	
	<i>(for Justice of the Peace, please provide address registered with the Justice Department)</i>	
Signature	<input type="text"/>	Contact phone no. (Land Line Only)
Date	<input type="text"/>	

Permissible Certifier categories: *(must be currently working in the capacity of)*

Please circle the applicable category as listed below

1. A person who is enrolled on the roll of a Supreme Court of an Australian State or Territory, or the High Court of Australia, as a legal practitioner (however described)
2. A judge of an Australian court
3. A magistrate of an Australian court
4. A chief executive officer of a Commonwealth Court
5. A registrar or deputy registrar of an Australian court
6. An Australian registered Justice of the Peace or Commissioner for Declarations
7. An Australian registered notary public (for purpose of the *Statutory Declaration Regulations, 1993*)
8. A police officer with an Australian Police Force
9. An agent of the Australian Postal Corporation who is in charge of an office supplying postal service to the public
10. An officer with two (2) or more continuous years of service with one or more Australian Financial Services Licensees
11. A member of the Institute of Chartered Accountants in Australia, CPA Australia or the Australian National Institute of Accountants with two (2) or more years of continuous membership

Note: The following is the only permissible certifier for eligible customers completing Certified Copies form in a country outside of Australia

12. An Australian consular officer or an Australian diplomatic officer *(within the meaning of the Consular Fees Act, 1955)*

Certifier checklist:

1. Write the following wording, on your documents: - must be in English
"I certify that I have seen the original documentation and that this photocopy is a true likeness, complete and accurate copy of that original"
2. Sign and date photocopy of identification documents
3. Add your name in block capitals along with your position/capacity, address and daytime telephone number (not a mobile phone). You may be contacted by the Bank as part of the certifier verification process.
4. Add the official stamp of your office, if possible.

Bank Use Only / / **Received** / / **Actioned**

- Obtained confirmation that the certifier currently holds position as stated above.

Preparer	<input type="text"/>	Authoriser
Signature	<input type="text"/>	Signature