

Bank of Queensland Limited ABN 32 009 656 740 AFSL and ACL No 244616.

Beneficiary to complete when making a final or partial claim. For helpful information on the Bank Guarantee Claim process please refer to the BOQ website.

## SECTION 1 BANK GUARANTEE DETAILS

Name of Customer

(As per the original Bank guarantee returned)

ABN/ACN (if applicable)

Name of Beneficiary on Bank Guarantee

Tick checklist items to be provided

Original Bank Guarantee attached with this form

Beneficiary/Claimant Photographic ID

Beneficiary claim letter on company letterhead

Name of the Claimant (nominated by Beneficiary as listed on Beneficiary's company letterhead)

Amount of Bank Guarantee

\$

Amount of this claim

\$

Final Claim

Contact Details for Beneficiary

Phone (Mandatory)

Email (Mandatory)

## SECTION 2 PAYMENT DETAILS

Bank Cheque

## SECTION 3 REPLACEMENT BANK GUARANTEE DETAILS (IF APPLICABLE)

Replacement Bank Guarantee Amount

\$

## SECTION 4 SIGNING EXECUTION

Authorised Signatory Name 1

Authorised Signatory Name 2

Position

Position

Signature

Signature

X Sign here

X Sign here

Date

Date

## BANK USE ONLY

Date Received

Date Actioned

Original Bank Guarantee and other supporting documentation attached

Loan Account No

Preparer

Authoriser