

# IDENTITY CHECKLIST FOR MINORS

(aged under 18 years)

Thank you for your interest in BOQ.

All customers applying for a new account must provide the following information as required by Australian Anti-Money Laundering and Counter Terrorism Financing laws. Further information may be collected from you to support the establishment process, if required.

## These guidelines apply to all individuals.

A parent or legal guardian can open an account with a minor aged under the age of 18 years.

### What we need:

- Full name     
  Date of birth     
  Full Residential address     
  Full Postal address  
 Occupation     
  Proof of legal guardian/parent (e.g. court order or birth certificate)  
 If you are also a foreign citizen or resident for tax purposes, provide tax identification number (TIN)

### Customer Documents required to verify full name AND either date of birth OR residential address

If you are unable to provide One Primary Photographic Document you must provide Two documents from the Primary Non-Photographic category; or

One document from the Primary Non-Photographic category AND one document from the Secondary Documents category.

For Minors under the age of 18, a parent or legal guardian can open the account. The parent/legal guardian (must be over 18) and will need to provide proof of legal guardian/parent (e.g. birth certificate or court order).

Primary Photographic Documents		
Passport or Other International Travel Document containing a photograph and signature		Driver's Licence
National Identity card		Proof of Age Card
Primary Non-Photographic Documents		
Birth Certificate or Birth Extract		Citizenship certificate
Pension or Health Care Card issued by the Department of Human Services or Department of Veteran Affairs		
Secondary Documents		
Australian Medicare or interim Medicare card		Land titles office records or Rates utilities notice (issued by local government or utilities provider within the last 3 months containing the customer's name and residential address)
Interim Driver's Licence (issued by an Australian state or territory & accompanied by expired driver's licence)		Bank statement (issued by an Australian Financial Institution within the last 12 months)
Student ID – must include name and date of birth/address		Australian Firearms License
Australian Defence Force Identification Card		Australian Gaming License
Notice/Letter issued by the principal of a school in Australian within 3 months on a school letterhead containing minor name and residential address		Birth certificate issued by a foreign government, written in English or accompanied by an English written translation prepared by an accredited translator
Financial Benefits Notice (issued by the Commonwealth within the last 12 months)		Tax Assessment Notice (issued by the ATO within the last 12 months)
Rental or Lease Agreement (showing name and address)		BOQ Special provision form to be completed by one of the approved referees (request this form at your local BOQ branch)
Debit or Credit Card (issued by an Australian Financial Institution)		

Please ensure the documentation provided is current and valid. If you do not have the documents mentioned above, please reach out to your local BOQ branch to discuss.

Please bring all the above information to your appointment at your local BOQ branch so we can open your child's new account as soon as possible. It will be great to see your child too! So bring them along.

